

Town Planning Board Secretariat
15/F, North Point Government Offices
333 Java Road
North Point, Hong Kong

Dear Sir/Madam,

**Application for Permission under Section 16 of
the Town Planning Ordinance (Cap. 131)**

Authorization Letter

We hereby appoint (*Name of the authorized agent**) as our authorized agent on submission of the Application for Permission under Section 16 of the Town Planning Ordinance for (*Proposed/Applied use**) at (*Full address of the application site**).

Yours faithfully,

(*Signature of applicant/company's representative**)

(*Company chop, if applicable**)

(*Name of the applicant/company**)

(*Identity card ^/Business Registration No./ Certificate of Incorporation No.**)

(*Date**)

* Please provide required information

^ Please provide identity card no. or passport no.